

WHITEFISH TOWNSHIP COMMUNITY SCHOOLS BOARD OF EDUCATION
SECRETARY'S REPORT
Organizational Meeting – January 28, 2021

Official Minutes Of: Organizational Meeting of the Whitefish Township Community Schools

Date: January 28, 2021

Submitted by: Thomas McKee – Acting Treasurer

Zoom Link: <https://eupschools.zoom.us/j/92463977692>

I. Call to Order:

The meeting was called to order at 5:09pm by Superintendent McKee

II. Roll Call

2020-2021 BOARD OF EDUCATION

Patrick Rowley	term expires 2022	Present
Teresa Biehl	term expires 2024	Present
Deborah Brown	term expires 2022	Present
Kimberly Kirby	term expires 2024	Present
Wednesday Skeans	term expires 2024	Present

III. Oath of Office

All Board Members recited the oath of office virtually.

IV. Election of Officers

Moved by Teresa Biehl, supported by Wednesday Skeans to nominate Patrick Rowley as Board President.
MOTION CARRIED.

Moved by Teresa Biehl, supported by Deborah Brown to nominate Wednesday Skeans as Vice - President.
MOTION CARRIED.

Moved by Wednesday Skeans, supported by Teresa Biehl to nominate Deborah Brown as Treasurer.
MOTION CARRIED.

Moved by Wednesday Skeans, supported by Deborah Brown to nominate Teresa Biehl as Secretary.
MOTION CARRIED.

V. Name Depository

Moved by Wednesday Skeans, supported by Deborah Brown to name Central Savings Bank as the official depository for the Whitefish Township Community Schools for the 2021 school year.
MOTION CARRIED.

VI. Authorization of Signatures for Financial Accounts

Moved by Wednesday Skeans, supported by Kimberly Kirby to authorize the following signatures for the respective accounts for the Whitefish Township Community Schools.

General Fund

Checking/	Superintendent/Principal
Money Market	Treasurer, Board of Education
Savings	ISD Business Manager

Internal Activity Account

Checking/ Superintendent/Principal
Money Market: Treasurer, Board of Education
Savings ISD Business Manager

Capital Projects and Bond Issue

Savings Superintendent/Principal
Treasurer, Board of Education
ISD Business Manager

Roll Call: Yes – Teresa Biehl, Deborah Brown, Wednesday Skeans, Kimberly Kirby, Patrick Rowley
No - None

MOTION CARRIED.

VII. Set Business Manager to Assume Specified Responsibility of the Treasurer

Moved by Deborah Brown, supported by Wednesday Skeans that the EUPISD Business Manager assume the specified responsibility of the Treasurer for the 2020 school year.

Roll Call: Yes – Teresa Biehl, Deborah Brown, Wednesday Skeans, Kimberly Kirby, Patrick Rowley
No - None

MOTION CARRIED.

VIII. Approval of Annual Retainer Contracts

A. Law Firm: Moved by Wednesday Skeans, supported by Kimberly Kirby to name Thrun Law Firm as attorney for the Whitefish Township Community Schools District for the 2021 school year.

MOTION CARRIED.

B. Auditor: Moved by Wednesday Skeans, supported by Kimberly Kirby to name Hungerford Nichols CPAs as Auditor for the Whitefish Township Community Schools for the 2021 school year.

MOTION CARRIED.

IX. Appoint Official Newspaper

Moved by Teresa Biehl, supported by Wednesday Skeans to approve The Sault Evening News and Newberry News as the official newspapers of record for the Whitefish Township Community Schools for the 2021 school year.

MOTION CARRIED.

X. Set Schedule for Regular Board Meetings

Moved by Teresa Biehl, supported by Wednesday Skeans to hold the regular meeting of the Whitefish Township Community Schools Board of Education on the fourth (4th) Thursday of each month at 5:00p.m. at the Whitefish Township Community Schools.

MOTION CARRIED.

XI. Adjourn

Moved by Wednesday Skeans, supported by Kimberly Kirby to adjourn. Meeting adjourned at 5:20 p.m.

MOTION CARRIED.

Respectfully submitted,

Thomas McKee, Acting Secretary

Patrick Rowley, President